

**TOWN OF MOUNTAIN  
BOARD MEETING SEPTEMBER 12, 2017  
MINUTES**

The meeting was called to order by Chairman Hull at 7:00 p.m. at the Town Office. Roll call was taken with Ustianowski, Vorpahl, Kauzlaric and Hull present, as well as 14 in attendance. The agenda was posted on September 11, 2017. Motion to approve the agenda by Vorpahl. Seconded by Ustianowski. Motion carried. The Pledge of Allegiance is said.

**Treasurer's Report** was given by Clerk Kauzlaric with bank statements available for review. Motion to accept Treasurer's report by Hull. Seconded by Vorpahl. Motion carried.

**Minutes** of the Town Board meeting held August 8, 2017 were available for review. Motion to accept minutes by Ustianowski. Seconded by Hull. Motion carried.

**Budget Amendments** – Expenditures-add \$500 to Cemetery; subtract \$500 from Reassessment. Motion to accept amendment by Vorpahl. Seconded by Hull. Motion carried.

**Disbursements** were available for all to review; checks #24058 to and including #24108 for disbursement of \$91,789.57 which includes auto withdrawal of payroll taxes. Motion to approve disbursements by Hull. Seconded by Ustianowski. Motion carried.

**Ambulance Report** – given by Chairman Hull stating Commissioner's meeting to be held September 28<sup>th</sup> and 3 Town meeting to review Intergovernmental Agreement tentatively set for October 5<sup>th</sup>. No motions are entertained.

**Fire Department Report** – Chief Harkema informed the Board members that an Assistant Chief has been appointed; there were no calls for August. No motions are entertained.

**Humane Officer Report** is given by Clerk Kauzlaric with no reports submitted for August. No motions are entertained.

**Cemetery Report** –

- **Lawn Tractor/equipment discussion** – Sup. Vorpahl mentioned that Cemetery Committee will be meeting on Monday to discuss purchase of equipment to replace oldest mower. No motions are entertained.

**Planning Commission Report** –

- **Rezone Application – Schaut (Agent – H Guy)** – Application was available for review; Chairman Hull reviewed plans to rezone lot. Motion to approve by Vorpahl. Seconded by Hull. Motion carried.

- **Land Division Application – Schaut (Agent – H Guy)** – Application and CSM available for review; Chairman Hull discussed division of land into two (2) lots after rezone. Motion to approve by Ustianowski. Seconded by Vorpahl. Motion carried.

- **Conditional Use Application - WICO** – Application available for review, along with photo's of mobile home requested to be placed on lot. Motion to approve by Ustianowski. Seconded by Vorpahl. Motion carried.

**7 Town Board Meeting Discussions** –

- **Northern Oconto County Rec Officer** – Sup. Vorpahl discussed options for Oconto County to cover equipment and training related costs; 7 Towns to cover wages with assistance of grant funds; estimated costs per Town was discussed; Ordinances would need to be uniform among Towns involved; Oconto County Board needs to approve. No motions are entertained.

**Communication File** is reviewed and list is signed.

**Road Equipment – USDA Grant** – Sup. Ustianowski and Clerk Kauzlaric had met with USDA representative to review process and required documents prior to final State approval of funds allocation; Sup. Ustianowski contacted dealer regarding search for used trucks that may be available; required documents needing signatures were reviewed; Chairman Hull signed appropriate documents. No motions are entertained.

**Conflict of Interest Policy (USDA Grant)** – based on meeting with USDA representative a Conflict of Interest Policy is required relating to Town Board members; Employee Handbook has policy for Town Employees but not Board Members; Policy is reviewed by board members; discussed if any possible conflict of interest currently exists. Motion to approve by Ustianowski. Seconded by Vorpahl. Roll call vote is taken – Vorpahl-aye; Ustianowski-aye; Hull-aye. Motion carried. Conflict of Interest Policy; along with certification and disclosure forms are signed.

**CWPP Brush Site 2017 startup** – Sup. Vorpahl discussed placement of posts for gate installation; board members discussed placing another post and anchoring for extra support; discussed hours of operations; site to be opened when

**TOWN OF MOUNTAIN  
BOARD MEETING SEPTEMBER 12, 2017  
MINUTES**

gate and bunks are installed; Sup. Vorpahl to complete work required for gate installation and bunkers for opening of brush site. Motion to set the hours Wednesday and Saturday same hours as Recycling Center for brush site by Hull. Seconded by Vorpahl. Motion carried.

**Trailhead Wayside 2018 Grant** – Chairman Hull provided rough sketch of possible building discussed last year; board members talked about estimated costs to build along with future maintenance issues. Tabled for further information.

**Business Park “Lots Available” sign** – estimate received for possible signs layouts; board members discussed sign layout preference; will receive stickers to mark current available lots “sold” as required. Motion to approve “B” by Ustianowski. Seconded by Vorpahl. Motion carried.

**Riverview Road mileage correction** – maps printed from WISLR program displaying road ownership per State for Town of Mountain and Riverview; information reviewed by Town Board members; discussed need to have agreement on plowing with Town of Riverview. Tabled for further information.

**Fire Dept New Hire – J Juckem** – application available for review; tabled for further information.

**2018 Preliminary Budget Meeting Date** – Clerk Kauzlaric requested available date for Preliminary Budget meeting. Motion to meet September 26<sup>th</sup> at 6 p.m. by Hull. Seconded by Vorpahl. Motion carried.

**Hearing of the People** – brought no concerns from Town residents; Tim Barthel introduced himself as new Assistant Deputy Zoning Administrator working with Bill Bartz.

**Announcements:**

**MABA Duck Race Saturday, September 16<sup>th</sup> @ Everbreeze Resort**

**Lakewood Chamber Meeting Monday, September 18<sup>th</sup> 6:00 p.m. @ Red Arrow Snowmobile/ATV Club (16712 Hummingbird Hill Ln)**

**2018 Preliminary Budget Meeting Tuesday, September 26<sup>th</sup> 6:00 p.m. @ Town Office**

**Ambulance Commission meeting Thursday, September 28<sup>th</sup> 6:30 p.m. @ Ambulance Garage**

**5<sup>th</sup> Friday Family Night Friday, September 29<sup>th</sup> 5:30 – 8:30 p.m. @ Community Center**

**Planning Commission Meeting Tuesday, October 3<sup>rd</sup> 7:00 p.m. @ Town Office**

**7 Towns Board Meeting Wednesday, October 4<sup>th</sup> 6:30 p.m. @ Town of Mountain Office**

**3 Town Board Meeting Thursday, October 5<sup>th</sup> (time and location to be announced)**

**Town Board Meeting Tuesday, October 10<sup>th</sup> 7:00 p.m. @ Town Office**

**Fire Department Employees – possible closed session** – Motion to convene into closed session per WI SS 19.85(1)(b) by Ustianowski. Seconded by Vorpahl. Motion carried. Time is 7:58 p.m.

Reconvene in open session – Time is 8:33 p.m.

Hearing no other orders of business, Chairman Hull adjourned meeting. Time is 8:33 p.m.

Respectfully submitted for approval by,

---

Lynn Kauzlaric, Clerk