

**TOWN OF MOUNTAIN  
BOARD MEETING JUNE 9, 2020  
MINUTES**

The meeting was called to order by Chairman Maletzke at 7:00 p.m. at the Town Office. Roll call was taken with Sup. Carey-Mielke, Chair Maletzke and Clerk/Treasurer Kauzlaric present, as well as 9 in attendance; Sup. O'Barski absent. The agenda was posted on June 7, 2020. Correction of meeting date on agenda. Motion to approve the agenda with meeting date correction by Maletzke. Seconded by Carey-Mielke. Motion carried. The Pledge of Allegiance is said.

**Treasurer's Report** was given by Clerk Kauzlaric with bank statements available for review. Motion to accept Treasurer's report by Carey-Mielke. Seconded by Maletzke. Motion carried.

**Minutes** of the Town Board meeting held May 12, 2020 were available for review. Motion to accept minutes by Carey-Mielke. Seconded by Maletzke. Motion carried.

**Minutes** of Board of Review May 27, 2020 were available for review. Motion to accept minutes by Maletzke. Seconded by Carey-Mielke. Motion carried.

**Budget Amendments** –No motions entertained

**Disbursements** were available for all to review; checks #15769 to and including #15820 for disbursement of \$70,810.49, which includes auto withdrawal of payroll taxes; plus, late check #15821 in the amount of \$270.47 for a total disbursement of \$71,080.96. Motion to approve disbursements by Carey-Mielke. Seconded by Maletzke. Motion carried.

**Ambulance Report** –Sup. Carey-Mielke gave summary report and compliment to MAS Director Schultz reporting of information; quarterly meeting of the three (3) towns was held-discussion included employee salaries. No motions are entertained.

**Fire Department Report** – Chief Harkema reported most calls received were cancelled due to repeat alarm system issue; will start with monthly meetings again shortly. No motions are entertained.

**Animal Control Report** – Sup. Carey-Mielke reported new Animal Control officer had three (3) calls in the past month; several good comments received on job he is doing. No motions are entertained.

**Cemetery Report** – Clerk/Treasurer reported that former Sexton VandenLangenberg has continued to stay on during recovery of newly hired individual. No motions are entertained.

**Plan Commission Report** –

- **Joppa Lane Public Lake Access discussion** –Chair Maletzke recapped plan commission discussion regarding town property being encroached upon. Motion that we go back and reclaim that property and advise the owners that they are using town lands and redefine things a little better with the actual owners by Maletzke. Seconded by Carey-Mielke. Motion carried.
- **Ordinance #1-1999 Disturbance of the Peace with a Motor Vehicle also known as Jake Breaking (sign placement)** – Chair Maletzke recapped plan commission discussion on requests for placement of sign on State Highway 64 east of the junction on south side of town; also replacement of sign that was knocked down on north end of town that was knocked down by county snow plowing; Plan Commission Chair had information on proper placement of signs. Motion to move on plan commission recommendation by Carey-Mielke. Seconded by Maletzke. Motion carried.
- **20 yr Comprehensive Plan** – Chair Maletzke discussed review of Chapter 3 of the draft received Oconto County; update board members on review of "private campgrounds" and looking at instituting ordinance relating to private properties similar to Oconto County's for campers/mobile homes timeframe to remain on residential property. No motions entertained.
- **Past Determination discussion (Schink's Marine and Motorsports property)** – Chairman Maletzke discussed Conditional Use permit notations regarding placement of items in the front of the house along State Highway 32/64; he will contact owner regarding this issue. No motions are entertained.

**7 Town Board/NOCCO Meetings Discussions** – Next meeting is scheduled June 10<sup>th</sup> at 6:30 p.m. at Town of Doty. No motions are entertained.

**Communication File** is reviewed and list is signed.

**Town Insurance Renewal** – Ben, Rural Insurance agent here to review annual insurance policy details for annual renewal; discussed claim on fire department building; changes in values of property and equipment; removal of items and addition of new equipment; talked about cost difference of insurance adjuster and contractor for fire department repair; second quote provided to Ben for fire truck damages. No motions are entertained.

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**Fire Department Building repair sealed bids** – no new bids received. Motion to move to accept AR Construction bid contingent that insurance company continue working with us on this to cover these expenses by Carey-Mielke. Seconded by Maletzke. Motion carried.

**Suring Area Public Library Joint Library Agreement** – Mary Ascher, member for library board, was available to answer questions on draft copy of the Suring Area Public Library Joint Library agreement that was received for review in May; if approved the next steps were presented. Motion to have the town join the Suring Area Public Library and move ahead with the Joint Public Library agreement by Maletzke. Seconded by Carey-Mielke. Motion carried.

**Discuss action for Rob Kamps Land Surveying RE: Section 4 Lane Assessor's Plat** – no response received from Jeff Lieuwen of Rob Kamps Land Surveying from certified letter sent and signed receipt postcard dated 05/15/2020; Sup. Carey-Mielke stated that the State has also reached out to Jeff and did not receive any reply; no contact has been made to Oconto County Land Surveyor by Jeff Lieuwen; Clerk Kauzlaric provided information on options that Attorney Bartels has suggested for next action. Motion to turn it over to our attorney for a letter to confirm his lack of response and confirm that we are terminating the contract by Maletzke. Seconded by Carey-Mielke. Motion carried.

**2020-2021 Liquor License Fees** – board members had discussion on pricing of license renewals for the 2020-2021 renewal year due to establishments mandatory shutdown for COVID-19; state statute requirements on pricing were available for board members information. Motion of lowering our Intoxicating Liquor Class B license to a minimum of \$50 and cut Operator's License fees in half for the 2020-2021 license year only by Carey-Mielke. Seconded by Maletzke. Motion carried.

**2020-2021 Liquor License (by list)** – applications received available for board members review; list presented for approval. Motion to approval liquor licenses as submitted by Carey-Mielke. Seconded by Maletzke. Motion carried.

**2020-2021 Cigarette License (by list)** – applications received available for board members review; list presented for approval. Motion to approve the cigarette licenses by Maletzke. Seconded by Carey-Mielke. Motion carried.

**2020-2021 Operator's License (by list)** – applications received available for board members review; list presented for approval with notes on missing documentation for two (2) new applications. Motion that contingent upon receiving information on proper training the licenses be approved by Carey-Mielke. Seconded by Maletzke. Motion carried.

**Outdoor Entertainment Permit – Kitty's Grill & Bar (Annual)** – application available for review. Motion to approve by Maletzke. Seconded by Carey-Mielke. Motion carried.

**Election Contingency Plan** – Election Contingency Plan created was reviewed by board members; last item required for 2019 WEC Security grant received. Motion to approve the contingency plan by Maletzke. Seconded by Carey-Mielke. Motion carried.

**2020 WI Elections Commission CARES subgrant agreement** – Clerk/Treasurer Kauzlaric provided information received from WI Elections Commission for grant funds available to assist with additional costs relating to elections due to COVID-19 for higher absentee ballot mailing; additional staff requirements; sanitizing products, etc.; agreements should be emailed this week. Motion to approve grant agreement when received by Carey-Mielke. Seconded by Maletzke. Motion carried.

**Town Building Access** – board members discussed changing access to Town shop from keyed to electronic form; information received from vendor that upgraded Mountain Fire Dept. building and other town vendor used. Motion to move ahead with this and allocating funds for install this program by Carey-Mielke. Seconded by Maletzke. Motion carried.

**Employee Resignation (P Huguet)** – resignation received from Phil. Motion to accept resignation by Maletzke. Seconded by Carey-Mielke. Motion carried.

**Hearing of the People** – brought about comments/concerns relating to ambulance calls breakdown given during ambulance report each month; Sup. Carey-Mielke wished to thank Spanky's Landscaping for donation of cedar chips around town and Bryce volunteering time to spread the chips.

**Announcements:**

**7 Towns Board meeting Wednesday, June 10<sup>th</sup> 6:30 p.m. @ Town of Doty**

**Plan Commission Tuesday, July 7<sup>th</sup> 7:00 p.m. @ Town Office**

**Town Board Meeting Tuesday, July 14<sup>th</sup> 7:00 p.m. @ Town Office**

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**Employee Hire** – applications received were reviewed. Motion to offer employment to Kevin Kuehl at \$13.00 per hour; and if is unwilling to accept employment to offer position to Timothy Wallender by Carey-Mielke. Seconded by Maletzke. Motion carried.

Hearing no other orders of business, Chairman Maletzke adjourned meeting. Time is 9:02 p.m.

Respectfully submitted for approval by,

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Lynn Kauzlaric, Clerk/Treasurer