

**TOWN OF MOUNTAIN**  
**Bill Lazansky Community Center**  
**Monthly Recurring Rental Agreement**

This agreement is between \_\_\_\_\_, referred to as "renter", and the Town of Mountain, owner of the premises and grounds known as Bill Lazansky Community Center located at 13412 State Highway 32 & 64, Mountain, WI.

Day(s) of month/week requesting occupancy: \_\_\_\_\_

Time of occupancy: \_\_\_\_\_

Reason of occupancy: \_\_\_\_\_

The rental fees for the Town of Mountain, Bill Lazansky Community Center, are as follows:

Meetings/functions (1 day per month)           \$ 10.00

Meetings/functions (1 day per week)           \$ 30.00

\*if multiple days per week are requested, multiply this fee by number of days per week requested  
(example: 2 days per week requested will be \$30.00 x 2 = \$60.00 per month)

\* No Security Deposit will be collected but renter will be charged for time and/or materials needed to clean building and/or grounds, take garbage to Solid Waste/Recycle Center, or repair of any damage. If cleaning and/or repairs needed, an invoice will be sent to the renter, with a minimum \$20.00 fee.

THE UNDERSIGNED HEREBY AGREES IN ACCORDANCE WITH THE RULES OF RENTAL OUTLINED BELOW:

All clean up must be completed immediately after the event, unless prior arrangements have been made with the town clerk.

**HALL:**

- Taking down all decorations that were put up (ie. tape, staples, etc.)
- Removing all items brought by you and/or your organization
- Garbage removal, which includes bagging up the recyclable items and non-recyclable items and taking to the Solid Waste/Recycle Center
- Wiping down all tables and counter tops, sweeping and mopping the floor (including the kitchen), and vacuuming the carpet area
- Returning all tables to their proper place (A diagram for main room table set up can be found in the storage room)

**PAVILION:**

- Removing all items brought by you or your organization.
- All clean up at the Pavilion and surrounding areas, which includes sweeping all used areas, wiping down counter tops and picnic tables, cleaning garbage, hauling your garbage to the Solid Waste/Recycling Center located at 14375 Old 32 (remember to separate recyclable items from solid waste items), placing all garbage receptacles within locked pavilion area, shutting off all breakers in pavilion area, and pad-locking pavilion area
- Proper clean up of the pavilion and grounds is required.

**AND:**

1. To return the premises and grounds to the same or better condition than prior to rental.
2. Town of Mountain furnishings and equipment shall not be removed from the premises, tampered with, or defaced.

3. Renting party is responsible for any necessary event security.
4. All local, state, and federal laws must be observed.
5. Copy of liability insurance (if requested by Town Board).
6. Other items requested by the Town Board -

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What message would you like on the electronic sign board (if any):

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I HAVE READ AND HEARBY AGREE TO ALL THE RULES OF RENTAL:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

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Phone #: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Mail to:       Town of Mountain  
                   P O Box 95  
                   Mountain, WI 54149-0095

**\*\* Note regarding priority of Community Center use – Government and paid rentals will take priority over recurring groups that use the Bill Lazansky Community Center at no/or minimal charge. Every option will be exhausted prior to the requesting the group to move dates and/or times.**

\*\*\*\*\* FOR OFFICE USE ONLY \*\*\*\*\*

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_ Check #s: \_\_\_\_\_