

**Towns of Doty, Mountain and Riverview  
Cemetery Committee Meeting September 27, 2021  
Minutes**

The meeting stated at 5:30 pm at the Mountain Bill Lazansky Community Center by Andy Dryja (Doty). The Pledge of Allegiance is said. Roll call was taken with Andy Dryja (Doty), Lindor "Skip" Maletzke (Mountain), Jim Zittlow (Riverview), Sexton Leah O'Barski and Assistant Sexton Wayne O'Barski present. Mountain Town Clerk/Treasurer Lynn Kauzlaric, present to record minutes. There are 2 others in attendance (James Vorpahl and Sup. Brenda Carey-Mielke (part of meeting)). The agenda was posted by each of the three (3) towns, as certified by Clerk Kauzlaric.

**Agenda** - Motion to approve agenda by Maletzke. Seconded by Zittlow. Motion carried unanimously.

**Minutes** – of the Cemetery meeting held May 5, 2021, were available for review. Motion to approve the minutes as written by Zittlow. Seconded by Dryja. Motion carried unanimously.

**2021 Budget Update** – current budget is reviewed by members; discussed Town of Mountain to bill out the total budget amount to Towns and hold contingency and any overages in our fund; currently \$3,500 for general budget, \$500 for contingency and \$500 for capital outlay for total of \$4,500 to be billed out to each Town and any budget overage to be billed at end of year if needed; discussed \$3,500 was approved by each town for ground penetrating radar. Talked about budget to remain the same for 2022 budget year.

**Cemetery Sexton's Report (by Sexton Leah O'Barski & Assistant Sexton Wayne O'Barski) –**

- Interments – 3 traditional burials and 10 cremains; with 2 burials pending
- 6 lots sold and 5 vaults; Committee members discussed that Sextons could order vaults as needed
- Lawn care - lost 1 tree; road wash out in May was repaired; need to trim around stones
- Current person digging traditional burials is retiring November 1st; working on getting another person based on recommendations from Dan (current digger)
- Will work on a schedule for cleaning headstones that have grass/moss growing on them
- Still continuing to work an issue with unmarked graves
- There is an issue with ATV/UTV's in corner of cemetery; snowmobiles last year also; it is posted NO ATV's and snowmobiles
- Equipment – small John Deere mower is at the end of it's life; JD X300 has issues but still works; JD X750 has no issues; leaf vac is still ok (should look at replacing in 3-5 years); cart, blower and weed trimmer are all ok
- Future equipment – quotes/estimates received for possible zero turn to replace JD X300
- Presented an estimate for the purchase of section marker signs to be placed in the cemetery

**Old Business –**

- a. **Additional land needs** – talked about area previously discussed needs to be looked at for possible rocks and lots of vegetation will need to be removed; will discuss further with land survey in new business
- b. **Ground penetrating radar** – another demo unit was found for a cost of around \$14,090 that will be available after trade show; cost around \$4,696 per town. Motion to approve to buy the demo unit and to be used by each town as needed and the Cemetery by Dryja. Seconded by Maletzke. Motion carried unanimously.
- c. **Cemetery software program / spreadsheet** – Sexton Leah O'Barski is continuing to work on updating the spreadsheet and will complete walk through the cemetery to verify information. When completed it will be made available to all three towns on Microsoft OneDrive.
- d. **Urn/Vault Update** – sales of vaults have been very receptive.

## **New Business –**

- a. **Flagpole** – discussed that main flagpole needs to be replaced; also requested possible second flagpole for POW MIA flag; Asst. Sexton Wayne O’Barski also suggested 5 additional flagpoles to be placed around a stone for veterans that is near the roadway coming up from Tabor Lutheran Church for each branch of service (look for donations from veterans’ groups, businesses, churches, etc., for this project). Motion to approve the concept of flag memorial, with the understanding that if we can get the donations meeting or exceeding \$6,570 the project can be moved forward on and be completed before the spring meeting by Dryja. Seconded by Maletzke. Motion carried unanimously.
- b. **Survey Cemetery Property** – members discussed possible encroachment on cemetery property but unsure without location of corner marker; Dryja will check if CSM on file for cemetery; Maletzke will contact Jess at Northeast Surveying to get an estimate of cost to complete survey. Tabled for further research.
- c. **Road Maintenance** – to look at possible chip seal now with re-build in 3-5 years.
- d. **Snow plowing plan** – suggestion to plow to garage and the horseshoe back toward Silver Hill Ln; concerns between Section C & D (road coming up hill by Tabor Lutheran) that stones are closer to road and plowing might damage them; suggestion to put up snow fence by Tabor Lutheran entrance and upper corner by Silver Hill Ln. James Vorpal brought up discussion of culvert basin on the church property and Silver Hill Rd (Maletzke will look at).
- e. **Land Encroachment / Condemnation/Public Nuisance Ordinance** – discussed concerns with possible encroachment unto cemetery property; possibly contact surveyor to mark corners; zoning may be able to help with issues along with NOCCO Officer.

## **Employee review/revaluations (possible closed session per WI SS 19.85(1)(c) –**

Motion to adjourn into closed session per WI SS 19.85(1)(c) by Dryja. Seconded by Maletzke.

Roll call vote – Zittlow – Aye; Maletzke – Aye; Dryja – Aye. Motion carried unanimously. Time is 7:18 p.m. Reconvene at 7:52 p.m.

Motion to authorize a \$0.50 per hour raise for Henry Severson by Maletzke. Seconded by Zittlow. Motion carried unanimously.

Motion to change Sexton rate to \$17.00 per hour by Maletzke. Seconded by Zittlow. Motion carried unanimously.

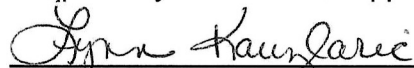
## **Any and all other Business of Interest –**

- Concern brought up about wording regarding size of foundation in Ordinance, which they have a current issue that size would not fit monument. Motion to change wording under Interments #3 to add “or as modified at the discretion of the Cemetery Sexton” by Maletzke. Seconded by Dryja. Motion carried unanimously.
- Need to look at replacement of lot corner pins, which they have replaced as needed this summer

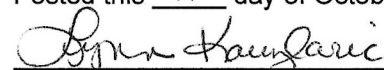
Next meeting tentatively scheduled for Wednesday, April 27, 2022 at 6:30 p.m.

Hearing no other orders of business, meeting is adjourned at 8:10 p.m.

Respectfully submitted for approval by,

  
Lynn Kauzlaric, Clerk

Posted this 11<sup>th</sup> day of October, 2021

  
Lynn Kauzlaric, Clerk  
Town of Mountain