

**Towns of Doty, Mountain, and Riverview
Cemetery Committee Meeting May 4, 2022
Minutes**

The meeting stated at 6:02 pm at Mountain's Bill Lazansky Community Center by Andy Dryja (Doty). The Pledge of Allegiance is said. Roll call was taken with Andy Dryja (Doty), Lindor "Skip" Maletzke (Mountain), Jim Zittlow (Riverview), Sexton Leah O'Barski and Assistant Sexton Wayne O'Barski present. Mountain Town Clerk/Treasurer Lynn Kauzlaric, present to record minutes. There are 1 other in attendance (Henry Severson). The agenda was posted by each of the three (3) towns, as certified by Clerk Kauzlaric.

Agenda - Motion to accept the agenda by Zittlow. Seconded by Maletzke. Motion carried unanimously.

Minutes – of the Cemetery meeting held September 27, 2021, were available for review. Motion to approve the minutes as printed meeting by Maletzke. Seconded by Zittlow. Motion carried unanimously.

Appoint Chair for Cemetery Commission – Motion for Andy Dryja to remain as chair by Maletzke. Seconded by Zittlow. Motion carried. Dryja abstained.

Cemetery Sexton's Report (by Sexton Leah O'Barski & Assistant Sexton Wayne O'Barski) –

- 2021 activity report:
 - o 15 burials (4 – traditional; 11 – cremations); 7 were veterans, 1 was Ladies VFW Auxiliary member
 - o 9 lots sold and 8 vaults
 - o 2022 activity to date - 4 burials, with 4 scheduled
- Records update – still working on verifications
 - o Issue - L. O'Brien (bought total of 8 – 4 in 2012 & 4 in 2014) her records were destroyed; we are working on locating 4 of the lots in our records; their headstone was placed on wrong lot because staff marked incorrectly; they are requesting to be corrected at our expense (Wayne to request price estimate from Schneider Monument); committee members discussed towns to pay expense if our error
- Continuing with spring clean-up
- Andy Stemp (Town of Doty Chair) found map of cemetery with details and measurements of cemetery; copy was made and laminated for use in pin locations
- Section signs are in and will start placement this weekend
- Equipment update:
 - o Ground penetrating radar - received; online training completed; virtual training to take place after they have used a few times; will be stored at Town of Mountain office
 - o Mowers:
 - John Deere 750 – maintenance completed
 - John Deere X300 – back-up for cutting, maintenance completed
 - John Deere 285 – should look at scraping (oil leak, steering bad) or use for tow vehicle
 - o Future needs – research zero turn to replace oldest mower; 4-wheel drive unit (Gator, etc.) to use to tow trailer (JD 750 got stuck when towing utility trailer when used for winter burial)
 - o Small tools – good, no needs
- New digger has been easy to work with and does a great job
- Flag poles around veteran's memorial; donation request letters will be sent out this year

Old Business –

- a. **Survey Cemetery Property** – have placed large rocks in area where believe lot line is; Jess at Northeast Surveying completed CSM of Section F (where property encroachment issue is); Maletzke will reach out to Jess for boundary line verification.

- b. **Possible Land Encroachment** – committee members discussed waiting until survey/boundaries verified
- c. **Additional land needs (continue to monitor)** – have Jess at Northeast Surveying to establish lot line past shed
- d. **Snow plowing / winter burial update** – plowed main roadway but had to open upper area for burial; plow has damaged some grass areas; Maletzke mentioned F550 would be better suited for the cemetery; Maletzke will investigate possible snow blower attachment on loader also
- e. **Cemetery software / spreadsheet update** – have been walking cemetery to verify names on monuments vs. records; looking into possible QR Code by posting box to assist visitors with location; working on adding notes to records (possibly look at using database vs. spreadsheet); keep printed list by name at shed for inquiry made to groundskeeper; verifying service of veterans

New Business –

- Road repair – quotes provided by Oconto County Highway Dept (10' roadway) for overlay and total reconstruction; members discussed patching as needs this year and look at reconstruction for 2023; discuss further at September budget meeting
- Concrete slabs (old mausoleum area) – Sextons would like to approach Suring High School regarding constructing pergola shelter; discussed possible bench(s); have a kiosk for flyers from funeral homes, monument companies, etc., along with brochure/flyer on Cemetery rules
- Headstone/Foundations – Sextons would like to establish a cleaning schedule for monuments; Schneider Monument has offered to train Sextons on how to raise foundations that have sunken into ground so we can possibly complete ourselves whenever possible.
- Henry (groundskeeper) had a couple items –
 - o inquired about tree that died and broke off – does it need to be replaced? Committee members did not feel it should be.
 - o Provided photos for decorations around foundations – inquired about decorations, solar lights, stone/ceramic animals; what can stay and what should be removed? Committee members reviewed Ordinance, after discussion will review what other cemeteries allow; possible confine to area of foundation for future; get signage to educate on rules; bring to fall meeting; Sexton to use discretion; if items removed, they should be marked with lot information and put in shed in case family members request items.
 - o VFW medallions for veterans – can they be removed/moved closer to foundation

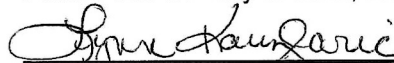
Any and all other Business of Interest –

Next meeting scheduled for Wednesday, September 28, 2021, at 6:00 p.m.

Hearing no other orders of business, meeting is adjourned at 8:27 p.m.

Respectfully submitted for approval by,
Lynn Kauzlaric, Clerk

Posted this 12th day of June, 2022


Lynn Kauzlaric, Clerk
Town of Mountain