

**TOWN OF MOUNTAIN
BOARD MEETING OCTOBER 10, 2023
MINUTES**

The meeting was called to order by Chair Maletzke at 7:00 p.m. at the Bill Lazansky Community Center. Roll call was taken with Sup. O'Barski, Sup. Carey-Mielke, Chair Maletzke and Clerk/Treasurer Kauzlaric were present, as well as 7 in attendance. The agenda was posted on October 7, 2023. Motion to approve the agenda as presented by Carey-Mielke. Seconded by O'Barski. Motion carried. The Pledge of Allegiance is said.

Treasurer's Report was given by Clerk Kauzlaric with bank statements available for review.

	Checking xx8354	Money Market xx9062	Money Market xx9100	Cert. of Deposit
Beginning Balance	\$10,618.62	\$133,308.61	\$ 7,029.59	\$ 96,525.06
Deposits / Interest	79,034.36	152,038.09	11.56	327.92
Withdrawals	86,927.73	78,700.00	0.00	0.00
Outstanding Deposits – 0.00		0.00	0.00	0.00
Outstanding Checks – 8,919.92		0.00	0.00	0.00
Ending Balance	<u>\$-6,194.67</u>	<u>\$206,646.70</u>	<u>\$ 7,041.15</u>	<u>\$ 96,852.98</u>

Motion to accept Treasurer's report as presented by Carey-Mielke. Seconded by O'Barski. Motion carried.

Minutes of the Town Board meeting held September 12, 2023, were available for review. Motion to approve minutes as presented by Maletzke. Seconded by Carey-Mielke. Motion carried.

Budget Amendments – to be discussed at next month's meeting.

Disbursements were available for all to review; checks #18166 to and including #18234 in the amount of \$74,630.23, which includes auto withdrawal of Aflac, CenturyLink, Shell Fleet credit card, WPS and payroll taxes. Motion to approve disbursements as presented by Carey-Mielke. Seconded by O'Barski. Motion carried.

Ambulance Report – Sup. Carey-Mielke reported that they estimate 470 calls by the end of year; IRS is completing an audit of their financial records; new ambulance is still on schedule for 2025 delivery; Nicolet Walk/Run was well attended; they received a quote to replace the furnace and air conditioner and they will be replaced by mid-November as there are funds remaining in this year's budget.

- **2024 Proposed Budget** – budget information was reviewed by the board members, Sup. Carey-Mielke reviewed some of the changes. Motion to approve the budget as received by Carey-Mielke. Seconded by O'Barski. Motion carried.

Fire Department Report – Chief Giese reported the district collaboration is discussing equipment needs for future purchases (example – ladder trucks currently in service will need replacement soon and possible purchase to be funded by towns within fire district); planning a retirement ceremony for former Chief Harkema possibly October 21st at Fireman's Park; at the Riverview house fire training someone stated they would be willing to provided training on the Fire Entry Door purchased; at CWPP meeting they talked about setting up a district wide poker run for Smokey the Bear's birthday next year (all participating fire houses will split proceeds); they are working on district wide standard operating procedures; Chief Giese has been talking with Suring Fire Chief regarding mutual aid agreement for service in Town of Breed; also talking about completing Home Ignition Zone assessments in Town of Breed; Nick Miller stated that they have been posting Public Service Announcements on Facebook for National Fire Fighter's Week.

- **Fire Chief position** - Sup. O'Barski talked about the appointment of Ryan Giese was made as probationary Fire Chief and wanted to discuss making the appointment official. Motion that Ryan Giese is named the Town of Mountain Fire Chief by O'Barski. Seconded by Carey-Mielke. Motion carried.
- **Department promotions** – Fire Chief Giese informed the board members that Nick Miller was promoted to Captain and Piper Wixom was promoted to Lieutenant; both are on six (6) month probation.

Animal Control Report – Humane Officer Ryan Giese stated there is one (1) dog currently in the kennel; stated Town of Breed Chair questioned if there was a bi-annual agreement that was signed (no agreement just need to re-appoint Humane Officer for state certification).

- **Humane Officer 2024-2025 re-appointment** – Motion to re-appoint Ryan Giese as our Humane Office for 2024-2025 by Carey-Mielke. Seconded by Maletzke. Motion carried.

Cemetery Activity Update – Sup. O'Barski stated road paving is completed and they are working with Oconto County Highway Dept. and Spanky's Landscaping to work on shouldering; have three (3) funerals pending this fall; sod placed at some sites where grass was not growing; there will be a meat raffle fund raiser to be held at South Shore Pub & Grill on November 11th to go towards the purchase of flag poles to represent all services plus POW-MIA and State of Wisconsin which will be placed need the veteran's stone at the cemetery.

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Cemetery Activity Update (cont.) -

- **2024 Proposed Budget** – Chair Maletzke reviewed proposed budget, which includes discussion of purchase of John Deere tractor with snow blower and backhoe to be able to dig traditional burial gravesite (which will increase revenues). Motion to approve the budget by Maletzke. Seconded by Carey-Mielke. Motion carried.
- **Ordinance No. 6-2002/4-2007 Amended 10/10/2023** – Sup. O'Barski discussed changes to ordinance to include changes of date for decorations to be able to be placed on gravesite to 2nd Saturday in May because of spring snowfalls and placement of temporary marker at time of burial and permanent marker placement within one year; Chair Maletzke discussed having a spring clean-up day where volunteers can come to assist. Motion to accept ordinance as written by O'Barski. Seconded by Carey-Mielke. Roll call vote – O'Barski – Aye; Carey-Mielke – Aye; Maletzke – Aye. Motion carried.

Community Center / Parks reports – Sup. Carey-Mielke reported that the meal site program is now Tuesday & Wednesday, decorations will be going up this weekend; Sweet Street will be held October 26th; Town Foreman is working on security lights and camera for the playground area.

- **Green Lake Restoration project update** – Weber Park Pavilion at Green Lake Restoration Group has been meeting with Forestry; there is additional funds in the forestry budget to remove the large tree next to the pavilion; group is working on securing funding for clean up and restoration of park; plan to have opening weekend of park on April 25th, 2024; Sup. O'Barski inquired if the park will be pet friendly. No motions are entertained.
- **Fireman's Park restoration update** – working on assistance to get weed control in and around the pond area prior to the spring kid's fishing event the first Saturday in May. No motions are entertained.

Plan Commission Report –

- **Northern Oconto County Room Tax Commission & Tourism Zone Agreement** – Chairman Maletzke reviewed agreement and Plan Commission conversation of 5% or 6%, with recommendation of 6% room tax; discussions with OCEDC Jayme Sellen provided instructions on procedures based on percentage of room tax that the Town Board approves (majority of boards voting a 5% room tax); citizen members questions regarding scheduling a meeting for public with more information on requirements and procedures for those that have short-term rental properties. Motion to move forward with 5% room tax and the Oconto County Room Tax Commission & Tourism Zone agreement by Carey-Mielke. Seconded by O'Barski. Motion carried.
- **Plan Commission member resignation / appointment of new member** – Chair Maletzke discussed the need to appoint a member to the Plan Commission to replace Jim Hertzberg who has resigned as soon as a replacement can be appointed. Any interested individuals should send a letter of interest to Clerk Kauzlaric. No motions are entertained.

7 Town Board/NOCCO Meetings Discussions – Sup. O'Barski stated NOCCO Officer Dryja had 66 calls in September for Mountain; the next meeting to be held at 6:30 pm on October 18th at Town of Doty, with reminder that it is a meeting open to the public. No motions are entertained.

Town Foreman Projects Update – Chair Maletzke updated that excavation for addition has begun, there is an issue with the current septic and additional water usage due to Animal Control area, which they are working on with Oconto County and there is one (1) truck at Packer City International for major repair needs. No motions are entertained.

Communication File is reviewed, and list is signed.

Speed Limit Reduction on Twon Roads (Section 4 Ln) – property owner from Section 4 Lane presented a petition by property owners on Section 4 Lane and roads that connect for the lowering of the speed limit from 35 MPH to 25 MPH; Chair Maletzke stated that he and Sup. Carey-Mielke attended a WI Towns Association workshop and learned some options for speed reduction on town roads; Sup. Carey-Mielke downloaded an app to get analysis of road, which can be sent in for a report on warning sign placement; discussion regarding placing hidden driveway and curves speed limit recommendation signage would also be helpful. Tabled for further information gathering.

Local Road Map Certification review – town road map received from WI DOT for review; discussed some roads that have issues to be resolved. Tabled until next month for further review.

CWDG – Round 2 Grant Program – Sup. O'Barski has been seeking out a grant writer to assist with research on information to incorporate in grant application; discussions with Laura Hayes from WI DNR brought about ideas of equipment to request for the assistance is fuel reductions for the area; board members set meeting for 5:00 pm on Monday, October 16th to try to get preliminary grant to WI DNR for review/suggestions. No motions are entertained.

2024 CWPP (Brush Site) WRR Grant – Sup. O'Barski informed board members that the grant was written for South Shore Dr, Y Camp Road and the roads off them, along with HIZ zone and roadside pick-up of brush, along with brush site chipping. No motions are entertained.

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Local Government Investment Pool Resolutions – information provided on the Local Government Investment Pool, loan funds from the BCPL need to be disbursed within four (4) months but can be rolled into the LGIP until construction draws are needed. Motion to join the State Investment Pool for transfer of BCPL loan funds and authorize all board members and our Clerk/Treasurer as authorized transferees by Maletzke. Seconded by Carey-Mielke. Roll call vote – O'Barski – Aye; Carey-Mielke – Aye; Maletzke – Aye. Motion carried.

Wisconsin Retirement System enrollment discussion – information was provided on the WRS for board members review to assist on employee retention and/or recruitment and possible benefit to our firefighters. Tabled for review and discussion during budget workshops.

Flagstar Bank Proposal – board members discussed services that Laona State Bank has worked with us on and no issues; Flagstar Bank would be working with a corporate office for bank account service needs. No motions entertained.

2024 Discovery Guide ad proof approval – OCEDC provided ad proof, another photo was supplied to them, and they provided another proof for board members' review. Motion to approve Discovery Guide proof #2 by Carey-Mielke. Seconded by O'Barski. Motion carried.

Operator's License – J Wile – application is available for board members' review. Motion to approve by Maletzke. Seconded by Carey-Mielke. Motion carried.

Operator's License – T Schultz – application is available for board members' review. Motion to approve by Maletzke. Seconded by Carey-Mielke. Motion carried.

Clerk/Treasurer position (Appointed vs Elected) – Sup. O'Barski talked about the importance of Clerk/Treasurer position and possibilities of changes due to elections; board member discussed options to change position to appointed which can be done at a Town Elector meeting or placed on ballot (which has a cost associated with it); to be placed on the agenda for the Town Elector meeting / Budget Hearing for discussion with electors. No motions are entertained.

Hearing of the People – brought about no concerns.

Future Board meeting items – Section 4 Lane speed reduction.

Announcements:

Oconto County Unit of WI Towns Association meeting Thursday, October 12th 7:00 pm @ Town of How

Special Town Board meeting Monday, October 16th 5:00 pm @ Town Office

Budget Workshop Monday, October 16th immediately following Special Town Board meeting @ Town Office

Lakewood Area Chamber meeting Wednesday, October 18th 2:00 pm @ Waubesa Lodge

7 Towns Board Meeting Wednesday, October 18th 6:30 pm @ Town of Doty Hall

MABA Sweet Treats Thursday, October 26th 5:30 – 6:30 pm @ Community Center

McCaslin Lions Oconto County Challenged Citizens Halloween Party Saturday, October 28th 11:00 am @ Community Center

Plan Commission meeting Tuesday, November 7th 7:00 pm @ Community Center (if needed)

Town Board Meeting Tuesday, November 14th 7:00 pm @ Community Center (may have time change if budget hearing is held that evening)

****Senior Nutritional Meal Site – Tuesday & WEDNESDAY 11:30 am – 1:30 pm @ Community Center**

**** Wednesday afternoon Seniors Card Club at 12:00 pm @ Community Center**

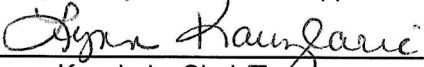
Employee hire discussion (possible closed session per WI SS 19.85(1)(c)) – Sup. O'Barski brought about a conversation about hiring individuals for specific duties/departments (currently new hires work all departments); board members discussed need to have part-time individuals to back-up Recycle Center/Solid Waste site in cases of snow when CDL drivers are needed to plow or individuals that may be interested in only plowing; so this can be a discussion at time of hire for new positions. No motions are entertained.

Employee issues (possible closed session per WI SS 19.85(1)(b)) – board members given letter sent to Bernard VandenPlas after the September board meeting. Motion to accept BJ's resignation by Maletzke. Seconded by Carey-Mielke. Motion carried.

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Hearing no other orders of business, Sup. O'Barski adjourned the meeting. Time is 9:08 p.m.

Respectfully submitted for approval by,



Lynn Kauzlaric, Clerk/Treasurer

Posted this 14th day of October 2023



Lynn Kauzlaric, Town Clerk/Treasurer