

**Towns of Doty, Mountain, and Riverview  
Cemetery Committee Meeting September 20, 2023  
Minutes**

The meeting started at 6:30 p.m. at Mountain's Bill Lazansky Community Center by Andy Dryja (Doty). The Pledge of Allegiance is said. Roll call was taken with Andy Dryja (Doty), Lindor "Skip" Maletzke (Mountain), David Szepanski (Riverview), Sexton Leah O'Barski and Assistant Sexton Wayne O'Barski present. Mountain Town Clerk/Treasurer Lynn Kauzlaric, present to record minutes. There are no others in attendance. The agenda was posted by each of the three (3) towns, as certified by Clerk Kauzlaric.

**Agenda** – reviewed and no change in agenda order.

**Minutes** – of the Cemetery meeting held June 22, 2023, were available for review. Motion to accept the minutes by Dryja. Seconded by Szepanski. Motion carried unanimously.

**2023 Budget Update** – Clerk Kauzlaric provided update on 2023 Budget thru September 20<sup>th</sup> with estimates of expenditures thru end of year; no invoice received from Oconto County Highway Dept. for cemetery road paving (OC cost = \$30,823 but no cost for pulverizing received to date); invoice will be submitted to each town for budget amount and cost of lawn tractor; will invoice out road project when bill comes in. No motions are entertained.

**Cemetery Sexton's Report (by Sexton Leah O'Barski & Assistant Sexton Wayne O'Barski) –**

- 2023 activity report:
  - o 10 burials
- Several trees fell over winter that were cleared in April (no issues with any gravestones)
- Birch tree fell in July and cleaned up
- Plan to post community clean up in Spring of 2024 prior to the Memorial Day Service
- Still working on lot locations/mapping

**Old Business –**

- a. **Review Cemetery Property Survey Map** – Jess at Northeast Surveying, Inc. completed survey of back lot line location from Silver Hill Ln to Tabor Lutheran Church; copies provided to each Town prior to the board meetings this month; copies provided to each committee member; Asst. Sexton Wayne O'Barski stated that it is hard to find stakes along Tabor and back lot line due to swamp area; not sure there is any usable ground due to swamp. No motions are entertained.
- b. **Cemetery Ordinance review / updates** – Asst. Sexton Wayne O'Barski requested review of Ordinance with changes to spring decoration dates and verbiage relating to a temporary marker at time of burial is no permanent marker is placed; committee members reviewed and discussed changes to include temporary marker if no gravestone placed and regulations #8 changing the spring cleanup dates due to weather conditions in spring. Two motions made:
  1. Motion to adopt the addition to Cemetery Ordinance Interments #3 by Dryja. Seconded by Szepanski. Motion carried unanimously.
  2. Motion to change #8 everything will stay the same, but we will strike May 1<sup>st</sup> and state 2<sup>nd</sup> Saturday in May by Dryja. Seconded by Maletzke. Motion carried unanimously.
- c. **Road paving status update** – road work is completed and need to figure out the shouldering not completed by Oconto County Highway Dept.; mess was left; Skip Maletzke will reach out to Oconto County Highway Dept. supervisor. No motions are entertained.
- d. **Memorial (flag poles) status update** – South Shore Pub has planned a meat raffle fundraiser on Veteran's Day (Saturday, November 11<sup>th</sup>) for the Veterans memorial would like to create; reaching out to other organizations; will put note out that donations can be sent to Town of Mountain. No motions are entertained.

**New Business –**

- a. **Snow plowing / road maintenance plan** – Asst. Sexton Wayne O’Barski has concerns about snow plowing because of the condition of new pavement; he would like to be the one to plow to watch that new pavement is not destroyed. No motions are entertained.
- b. **Equipment replacement/upgrades** – new Kubota has no issues; would prefer weed eater that can change head (to look at for this budget year).

**Employee review/revaluations (possible closed session per WI SS 19.85(1)(c))** – Motion to adjourn into closed session per WI SS 19.85(1)(c) by Dryja. Seconded by Szepanski. Roll call vote – Szepanski – Aye; Maletzke – Aye; Dryja – Aye. Motion carried unanimously. Time – 7:20 pm  
Reconvened into open session – Time 7:28 pm

Committee members discussed performance and evaluation. Motion to give both the Sexton and Assistant Sexton \$1.00/hour raise as of 1/1/2024 by Dryja. Seconded by Szepanski. Motion carried.

\*Clerk Kauzlaric noted that Asst. Sexton Wayne O’Barski wage increase will have to be approved by the Town of Mountain electors due to his position as Town Supervisor.

**2024 Budget** – committee members reviewed proposed budget; discussion regarding purchase of tractor to complete traditional burials, which would increase income, would assist with large rock removal and snow blower on tractor instead of plowing – approximate cost would be \$15,000 - \$20,000 per town, discussion that Town of Mountain could take loan for purchase, which would not hit budgets until 2025/2026 for loan payments.

**Any and all other Business of Interest –**

- a. Price increase on current fees discussed; current prices at \$50 staking, \$150 digging for cremains and \$150 for plots. Motion that we increase the cost of digging to \$250, staking will be \$100 and our plots will now be sold at \$200 as of January 1<sup>st</sup> 2024 by Dryja. Seconded by Maletzke. Motion carried unanimously.

Next meeting scheduled for Wednesday, April 24, 2024, at 6:30 p.m.

Hearing no other orders of business, the meeting is adjourned at 8:15 p.m.

Respectfully submitted for approval by,  
Lynn Kauzlaric, Clerk

Posted this 7<sup>th</sup> day of October, 2023



Lynn Kauzlaric, Clerk  
Town of Mountain