

**TOWN OF MOUNTAIN
BOARD MEETING FEBRUARY 13, 2024
MINUTES**

DRAFT

The meeting was called to order by Sup. O'Barski at 7:00 p.m. at the Bill Lazansky Community Center. Roll call was taken with Sup. O'Barski, Sup. Carey-Mielke, and Clerk/Treasurer Kauzlaric were present, as well as 13 in attendance; Chair Maletzke absent. The agenda was posted on February 11, 2024; Clerk Kauzlaric stated item #33-Set Employee Evaluation Date should be removed. Motion to approve the agenda with removal of item #33 by O'Barski. Seconded by Carey-Mielke. Motion carried. The Pledge of Allegiance is said.

MHS Green Lake Park Presentation – Sup. Carey-Mielke provided information on the MHS Green Lake Restoration and Preservation Project; map of project and details on restoration to be completed; discussed grant received from Lumberjacks and future applications working on; fundraisers scheduled – Meat Raffle on May 18th at Skinny Dave's and Pig Roast on June 22nd at the community center; plan to be open this summer if possible. No motions are entertained.

Treasurer's Report was given by Clerk Kauzlaric with bank statements available for review.

	Checking xx8354	MM xx9062	MM xx9100	Cert. of Deposit	LGIP Acct#01
Beginning Balance	\$ 5,715.68	\$1,027,774.49	\$ 13,750.49	\$ 97,822.07	\$ 604,957.17
Deposits / Interest	1,243,465.81	1,026,010.78	14.07	332.33	2,303.45
Withdrawals	1,221,117.84	1,006,100.00	7,062.09	0.00	155,766.00
Outstanding Deposits –	0.00	127,925.36	0.00	0.00	0.00
Outstanding Checks –	25,714.34	0.00	0.00	0.00	0.00
Ending Balance	<u>\$ 2,349.31</u>	<u>\$1,175,610.63</u>	<u>\$ 6,702.47</u>	<u>\$ 98,154.40</u>	<u>\$ 451,494.62</u>

Motion to accept Treasurer's report as presented by Carey-Mielke. Seconded by O'Barski. Motion carried.

Minutes of the Town Board meeting held January 9, 2024, were available for review. Motion to approve minutes as presented by Carey-Mielke. Seconded by O'Barski. Motion carried.

Budget Amendments – listed on budget expense report for 2023 reviewed by Clerk Kauzlaric. Motion to approve budget amendments as presented by Carey-Mielke. Seconded by O'Barski. Motion carried.

Disbursements were available for all to review; checks #18421 to and including #18486 in the amount of \$890,476.04, which includes auto withdrawal of Aflac, CenturyLink, WPS, bank fee, check order and payroll taxes. Motion to approve disbursements as presented by Carey-Mielke. Seconded by O'Barski. Motion carried.

Ambulance Report – Sup. Carey-Mielke reported there is a commissioner's meeting on February 15th at 6:30 p.m.; new ambulance should be received by end of year; 14 calls for the month. No motions are entertained.

Fire Department Report – Chief Giese reported that there was a MABAS call in Village of Pound. No motions are entertained.

Animal Control Report – Humane Officer Ryan Giese is working on some issues. No motion entertained.

Cemetery Activity Update – Sup. O'Barski stated there were two (2) burials; summer looking to be busy with cremation burials. No motions are entertained.

Community Center / Parks reports – Sup. Carey-Mielke looking into door replacement at community center; Yoga class being held on Monday nights for next three (3) months; working on slide replacement. No motions are entertained.

Plan Commission Report –

- **Application for Land Division – RG Collette & RJ VerBoort (#029673001933R1 – 12592 Waupee River Dr)** – Clerk Kauzlaric reviewed information from Plan Commission meeting for land division. Motion to approve application for land division for Waupee River Drive by Carey-Mielke. Seconded by O'Barski. Motion carried.
- **Section 4 Ln Parcel #029090900911H1 (Oconto County Auction)** – update that auction closed today, and property was sold with no information as to buyer yet. No motions are entertained.

7 Town Board/NOCCO Meetings Discussions – Sup. O'Barski provided update from meeting held January 17th – Oconto County Administrator is retiring-working on replacement, he discussed grant opportunities; Sheriff department reported Spillman System (buildings and towers up but waiting on equipment), First Net expanding to schools in 2024; Oconto County Economic Development Corp. shared they will be setting up meeting regarding \$500,000 revolving loan for residential apartments, Discovery Guide completed, 2025 NFL Draft to be held in Green Bay and looking to advertise to bring visitors to Oconto County, hosting breakfast at Oconto High School; Broadband in Lakewood completed, Riverview and Mountain area starting this spring and must be completed by June, Doty and Breed possible by 2025/2026;

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Pat Virtues reported on Solid Waste/Recycling; Andrew Stemp discussed Fire Dept. collaboration progress; Emergency Management (Jon Spice) talked about towers and waiting on fiber to go into buildings; NOCCO Officer had 41 calls. No motions are entertained.

Town Foreman Projects Update – no report this month.

Communication File is reviewed, and list is signed.

Speed Limit Reduction on Town Roads (Section 4 Ln) – Sup. Carey-Mielke stated Traffic Information Center (TIC) stated information was lost; will redo the program and get to TIC again; public inquired on cautionary signage placement that was previously discussed. Tabled for next month.

2024 CWPP Project – Sup. O'Barski stated that this year they would be working on South Shore Drive and the finger roads off it. No motions are entertained.

Application for Transient Merchant License (BJ VanderPlas) – application is available for review, Clerk Kauzlaric commented on discussions Chair Maletzke had with areas parked in past and safety issues near railroad grade. Motion approval of application for the mobile food establishment contingent upon in writing authorization for where he can and cannot park the cart in public rights-of-way by Carey-Mielke. Seconded by O'Barski. Motion carried.

Room Tax Commission Hospitality Representation – meeting held February 12th with temporary commissioners appointed; there were two (2) individuals that expressed interest in representing the town for this commission; per meeting we could appoint both members and the commission would vote one for Room Tax Commission and one for Hospitality committee. Motion to accept both members by Carey-Mielke. Seconded by O'Barski. Motion carried.

Townofmountain.wi.gov email addresses creation – Clerk Kauzlaric stated that townofmountain.wi.gov domain has been created with email address of Clerk@townofmountain.wi.gov created; board to discuss possible email addresses for board members and other departments; suggestion from Fire Chief Giese for fire department of MFD2600 and MFDChief2600; board members positions suggested were Chair, Supervisor1 & Supervisor2 – Sup. Carey-Mielke brought information from WTA regarding ranking for supervisor positions and suggested staying with names for supervisors. Tabled for further discussion.

Short-Term Rental Application – Oak Tree Investments LLC (13901 Section 4 Ln) – application reviewed by board members. Motion to approve Short-Term Rental Application by Carey-Mielke. Seconded by O'Barski. Motion carried.

Short-Term Rental Application – W Liebergen (13780 Poplar Ln) – application reviewed by board members. Motion to approve Short-Term Rental Application by Carey-Mielke. Seconded by O'Barski. Motion carried.

Short-Term Rental Application – W Liebergen (12687 E Shore Dr) – application reviewed by board members. Motion to approve Short-Term Rental Application by Carey-Mielke. Seconded by O'Barski. Motion carried.

Short-Term Rental Application – W Liebergen (12176 Leo's Rd) – application reviewed by board members. Motion to approve Short-Term Rental Application by Carey-Mielke. Seconded by O'Barski. Motion carried.

Short-Term Rental Application – Akey Investments LLC (13769 Lakeshore Ln) – application reviewed by board members. Motion to approve Short-Term Rental Application by Carey-Mielke. Seconded by O'Barski. Motion carried.

Short-Term Rental Application – Doze Inn LLC (13458 Joppa Ln) – application reviewed by board members. Motion to approve Short-Term Rental Application by Carey-Mielke. Seconded by O'Barski. Motion carried.

Short-Term Rental Application – T Gilson (13412 Hillside Dr) – application reviewed by board members. Motion to approve Short-Term Rental Application by Carey-Mielke. Seconded by O'Barski. Motion carried.

Short-Term Rental Application – T Gilson (13384 Woodland Ln) – application reviewed by board members. Motion to approve Short-Term Rental Application by Carey-Mielke. Seconded by O'Barski. Motion carried.

Operator's License (S Johnson) – application available for board member review. Motion to approve by Carey-Mielke. Seconded by O'Barski. Motion carried.

Operator's License (T Karnes) – application available for board member review. Motion to approve by Carey-Mielke. Seconded by O'Barski. Motion carried.

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Operator's License (L Glenn) – application is available for board member review. Motion to approve by Carey-Mielke. Seconded by O'Barski. Motion carried.

Operator's License (S Ehsani) – application is available for board member review. Motion to approve by Carey-Mielke. Seconded by O'Barski. Motion carried.

Hearing of the People – brought about concerns relating to Room Tax Agreement/Short-term rental ordinance copy, questions on how to report information, does the Short-term rental permit need to be posted at location; is Short-term rental an annual renewal; was information sent regarding information on the short-term rental application to property owners; Sup. Carey-Mielke talked about joining the Mountain Historical Society and membership assists with the Green Lake Restoration project.

Future Board meeting items – no items

Announcements:

Yoga class Mondays 7:00 pm @ Community Center

WI Trapper's District 4 meeting Saturday, March 2nd @ Community Center

Plan Commission meeting Tuesday, March 5, 2024, 7:00 pm @ Community Center (if needed)

Town Board Meeting Tuesday, March 12th 7:00 pm @ Community Center

In Person Absentee Voting by appointment starting Tuesday, March 19th until Saturday, March 30th for Spring Election to be held on

Tuesday, April 2nd

Public Test of Election voting equipment, Friday, March 29th at 9:00 am @ Town office

****Senior Nutritional Meal Site – Tuesday & Wednesday 11:30 am – 1:30 pm @ Community Center**

**** Wednesday afternoon Seniors Card Club at 12:00 pm @ Community Center**

Employee application(s) received (possible closed session per WI SS 19.85(1)(c)) – Sup. O'Barski inquired if applicant was comfortable with discussion in open session; talked about departments willing to work in; discussed possible CDL license in future. Motion to approve this application as presented to the town board by Carey-Mielke. Seconded by O'Barski. Motion carried.

Employee Evaluations / Wages (possible closed session per WI SS 19.85(1)(c)) – tabled to March meeting for full board review.


Hearing no other orders of business, Sup. O'Barski adjourned the meeting. Time is 8:07 p.m.

Respectfully submitted for approval by,



Lynn Kauzlaric, Clerk/Treasurer

Posted this 10th day of March 2024



Lynn Kauzlaric, Town Clerk/Treasurer